Wednesday, April 9, 2014

Dear Newfield Families,

We would like to notify you that effective Monday, April 21, we will follow a new dismissal procedure for Grade 2-5 car riders. Please note the following:

-Any Grade 2-5 students with siblings in Grades K or 1 will be dismissed with their sibling from A-wing.

-Remaining students in Grades 2-5 will wait alphabetically at the portables supervised by school staff.

-The lower portable parking lot will be one lane of moving traffic supervised by school staff...no double parking will be permitted.

-Traffic will now enter on the left side and pull into five clearly marked spaces for student pick-up.

-Students will be called by name to awaiting cars.

-Cars will circle out of the parking lot and the next group of cars will enter and follow the same procedure.

We ask for your help and patience as we begin this new routine. There will be ample staff support to make this transition as smooth as possible. As always, safety for our students is our first priority. We thank you, in advance, for your support and cooperation.

Sincerely,

Lisa Saba-Price

Sharon Longo

*Please see back side of this letter for diagram

*The same traffic pattern will be followed in the morning